

ADDITION OF DIRECTORS OR DESIGNATED MEMBERS

Please use this form to provide details of director changes to Keystone Property Finance Limited. We will update our system with this information.

Please ensure all the data is accurate.

COMPANY/LLP DETAILS	
Registered Name:	
Registered Address:	
Registration Number:	
Company Contact Number:	
Email Address (if applicable):	
Case Number(s):	
1 ST DIRECTOR/DESIGNATED MEMBER	
Personal Details	
Title:	
Full Name:	
Date of Birth:	Nationality:
Date Appointed as Director:	
Contact Details	
Mobile Number:	Email Address:
Address History <i>Please ensure you provide three years address history</i>	
Current Address:	Postcode:
Date moved in:	
Previous Address:	Postcode:
Date moved in:	

T: 0345 148 9086

E: enquiry@keystonepropertyfinance.co.uk

Keystone Property Finance Limited Registered in England and Wales No. 06262873 Registered Address: 17 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4UA Head Office Address: 42 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4AJ

V1.0 2024

2ND DIRECTOR/DESIGNATED MEMBER**Personal Details**

Title:

Full Name:

Date of Birth:

Nationality:

Date Appointed as Director:

Contact Details

Mobile Number:

Email Address:

Address History *Please ensure you provide **three** years address history*

Current Address:

Postcode:

Date moved in:

Previous Address:

Postcode:

Date moved in:

3RD DIRECTOR/DESIGNATED MEMBER**Personal Details**

Title:

Full Name:

Date of Birth:

Nationality:

Date Appointed as Director:

Contact Details

Mobile Number:

Email Address:

Address History *Please ensure you provide **three** years address history*

Current Address:

Postcode:

Date moved in:

Previous Address:

Postcode:

Date moved in:

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DECLARATION

You must read this declaration carefully and then sign at the end.

Use of my personal data

I certify that my answers are true and complete to the best of my knowledge, and I understand that Keystone Property Finance Limited will use my personal data for the purpose of considering an application for being added to a mortgage loan by a Company of which I am a director or designated member and that this will be held with all other information relating to this mortgage.

Fraud Prevention and Credit Reference Agencies

I understand that the personal data I have provided will be shared with credit reference and fraud prevention agencies to detect and prevent fraud and money laundering and to carry out checks required by law. If fraud is detected, I might be refused certain services, finance or employment. Keystone Property Finance Limited and fraud prevention agencies, may also enable law enforcement agencies to access and use my personal data to detect, investigate and prevent crime.

I understand that my personal data will be provided to credit reference agencies to verify my identity and to assess my credit worthiness, and a search will be registered on my credit file.

Further details of how your personal data will be used by us, fraud prevention and credit reference agencies, as well as your data protection rights, can be found within the Privacy Policy at <https://www.keystonepropertyfinance.co.uk/media/wvclwvqb/privacy-policy.pdf>

Solvency Declaration

I confirm that I am solvent and have no reason to believe that I will become bankrupt or enter into an IVA or Debt Relief Order. I understand that my personal data provided to support this application will be used to conduct searches to verify my solvency using open data and public records.

Personal Guarantee and Indemnity

I understand I will be required to complete and sign a Personal Guarantee in respect of loans that the above-named company has with Keystone Property Finance Limited, and that I will be required to obtain independent legal advice before I do so.

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SIGNATURE

1ST DIRECTOR/DESIGNATED MEMBER

Name (print in full):

Signature:

Date:

2ND DIRECTOR/DESIGNATED MEMBER

Name (print in full):

Signature:

Date:

3RD DIRECTOR/DESIGNATED MEMBER

Name (print in full)

Signature:

Date:

Existing Director

I confirm that the above Director(s)/Designated members are to be added to the loans that the above-named company has with Keystone Property Finance Limited. I understand that they will be required to sign a Personal Guarantee in respect of such loans.

Name (print in full)

Signature:

Date:

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